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So you've just become the treasurer (or are thinking of becoming a treasurer) for your local club, but you're not sure what it involves, or your responsibilities for taking over this role. Well, let's clear it all up so you know what to expect and what you need to do. First off, you need to know the treasurer's chief role is to keep the books up to date, and to report to the club's ...

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responsibilities of a club treasurer. The second presents a collection of financial best practices. The appendixes in the back of the manual include a sample financial report to a club board, a budget worksheet, a checklist of best practices, and a list of discussion questions. Following the appendixes are the worksheets used at district ...

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